

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION XI**
Calamansi corner 1st Streets, Juna Subdivision, Matina, Davao City
ANNUAL PROCUREMENT PLAN FOR FY 2020 - non CSE

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000	Traveling Expenses	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	1,278,000.00	1,278,000.00		- Conduct of Mobile Services, TPC, inspection and Monitoring and other official travels.
100000100001000	Training Expense											
	Basic Supervisory Development Course	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	65,000.00	65,000.00		- Technical Skills Training and
	Budget Conference	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	175,000.00	175,000.00		- Professional Development of PRC RO
	CES Conference/ Training	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	7,500.00	7,500.00		- XI Personnel.
	Cisco Training	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	10,000.00	10,000.00		-
	Government Procurement Reform Act and Its Revised IRR and Updates	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	36,000.00	36,000.00		-
	ISO 9001:2015 Related Trainings	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	50,000.00	50,000.00		-
	SPMS Training	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	32,500.00	32,500.00		-
	Supervisory Development Course Track 1	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	157,500.00	157,500.00		-
	Basic Life Support / First-Aid Training	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	20,000.00	20,000.00		- Disaster Risk Reduction Training
	Fire Fighting Training	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	20,000.00	20,000.00		-
100000100001000	Office Supplies Expense											
310100100001000 310100100002000 310200100001000 310200100002000 310200100003000 310200100004000 310300100001000	Common-use Supplies and Equipment not available at PS-DBM	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	2,418,413.19	2,418,413.19		- Common Electrical Supplies, Office Supplies, Housekeeping Supplies, IT supplies, Other Supplies and Examination Supplies for use of various PRC RO XI Offices.
	Semi- Expendable PPE	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	463,600.00	463,600.00		- Procurement of various Office Equipment, Accessories and Supplies, Furniture and Fixtures, IT equipment and accessories.
100000100001000	Fuel, Gasoline & Lubricants	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	187,000.00	187,000.00		- POL requirements of PRC RO XI service vehicles and other machineries.
100000100001000 310100100001000	Water Supply	PRC Region XI	Direct Contracting	N/A	N/A	within 2020	within 2020	GoP	155,400.00	155,400.00		- Water consumption of PRC XI -Davao including the Offsite Service Center
100000100001000 310100100001000	Electric Supply	PRC Region XI	Direct Contracting	N/A	N/A	within 2020	within 2020	GoP	1,319,760.00	1,319,760.00		- Power consumption of PRC XI -Davao including the Offsite Service Center
100000100001000 310100100001000	Postage and Deliveries/Courier	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	132,000.00	132,000.00		- Courier services of official documents and correspondence to CO and other offices.
100000100001000	Telephone-Landline/Mobile	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	108,000.00	108,000.00		- Telephone Expenses of PRC RO XI
100000100001000	Extraordinary & Misc. Expense	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	91,000.00	91,000.00		- EME for the Regional Director

100000100001000	Security Services	PRC Region XI	Public Bidding	N/A	N/A	within 2020	within 2020	GoP	1,299,945.60	1,299,945.60	-	Security Services (with 3 year MYOA BMB-B-18-000052)
100000100001000	Janitorial Services	PRC Region XI	Alternative Mode	N/A	N/A	within 2020	within 2020	GoP	108,000.00	108,000.00	-	
100000100001000	Other General Services											
310100100001000	Examination - Allowances	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	2,416,005.00	2,416,005.00		Payment of honorarium for examination personnel for the conduct of various examination
310100100002000	Examination - Venue Rental	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	1,026,860.00	1,026,860.00		Procurement of venue rental for the conduct of various examination
310200100003000	Examination - Vehicle Rental	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	149,031.00	149,031.00		Procurement of vehicle rental for the conduct of various examination
310300100001000	Job Order Workers	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	726,000.00	726,000.00		Payment of JOW for various frontline services & back office service
	Laborers	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020		24,000.00	24,000.00		Payment of seasonal workers
100000100001000	Repair & Maintenance - Office Equipment											
	R & M - Air conditioners	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	80,000.00	80,000.00		Repair, cleaning and recharging of existing AC units
	R & M - Various Equipment	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	40,000.00	40,000.00		Repair and maintenance of various equipment
100000100001000	Repair & Maintenance - Motor Vehicle	PRC Region XI	Direct Contracting	N/A	N/A	within 2020	within 2020	GoP	120,000.00	120,000.00	-	To cover scheduled preventive maintenance of PRC RO XI service vehicles
100000100001000	Taxes, Duties and Licenses	PRC Region XI	Not Applicable	N/A	N/A	within 2020	within 2020	GoP	10,000.00	10,000.00	-	Vehicle registration and other applicable fees
100000100001000	Motor Vehicle & Office Equipment Insurances	PRC Region XI	Agency to Agency	N/A	N/A	within 2020	within 2020	GoP	65,000.00	65,000.00	-	To cover payment of insurance premium of motor vehicle, office equipment and furniture & fixtures
100000100001000	Representation Expense	PRC Region XI	Small Value Procurement	N/A	N/A	within 2020	within 2020	GoP	45,000.00	45,000.00	-	Celebration of PRC Week
100000100001000	Lease of Office Space	PRC Region XI	Negotiated Procurement	N/A	N/A	within 2020	within 2020	GoP	4,171,000.00	4,171,000.00	-	Rental for Regional Office Space with 3 year MYOA- BMB-B-17-000043
Grand Total									17,007,514.79	17,007,514.79	-	

Date: January 15, 2020

Prepared by: RBAC Secretariat

Funds Availability:

Recommending Approval:

Approved by:

SHERILYN A. ARBOS
PRO II

KERCHNER AQUINO
Budget Officer

DIANA DANE C. SORONGON
Chairperson

JOSEPHINE C. VILLEGAS-LIAMZON
Regional Director

MARY JOIE P. DATULAYTA
PRO I

ARJEN C. DE LOS SANTOS
Accountant III

DIOSCORO P. MAHINA
Vice-Chairman

Head of Procuring Entity

ROSEL D. EDEJER
ADA IV

Members:

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